



# PURCHASE ORDER

**PO Number: 303-1-1059**

*Requisition Number: 303-1-02354*

**Order Date: 8/2/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Price Daniel Building  
209 W. 14th Street  
Attn: Herman Ayala  
Austin, TX 78701

**Show numbers on all papers and packages**

## Referenced Source or Vendor

18142722802  
Zair's Building Maintenance  
820 Monarch Ave.  
Cedar Park, TX 78613  
Zair Romero  
Phone: 512-828-9305, Fax:  
zbmaintenance@gmail.com

Price Daniel's Building:

Paint Loading Dock and Pipes on the Right Side of Loading Dock.

Re-Paint Yellow Cracked Paint on Loading Dock Wall and Re-Paint Words on Wall.

Price Per Attached Quote Dated 06/07/2021.

**Description** TFC Contact:  
Herman Ayala  
512-569-9885

Work Inspection:

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Painting of loading dock, pipes on the right side of loading dock, re-painting of wall with yellow cracked paint of loading dock, with yellow outline above the wall of the dock. As well as painting back words that were on yellow wall of the dock.	1	Job	\$3,270.00	7/19/2021	8/31/2021	\$3,270.00

Labor: \$2,600.00  
(20 hrs./\$65. x 2 employees)

Machines: \$300.00

Supplies: \$375.00  
(paint, stencils, spray cans)

Total: \$3,270.00

Provide all labor, tools, materials and equipment necessary to repaint loading dock area of PDB as per attached quote dated 06/07/2021.

**NIGP Class:** 910

**NIGP Item:** 54

**Object Class:** 266

**Reimbursement Type:** Not Reimbursable

**Notes:** WO#: 772806

**Grand Total \$3,270.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Management
<b>Phone</b>	5125699885
<b>Org Code</b>	0442 - Facility Maintenance
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	772806

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)